

Trempealeau County Executive/Finance Meeting

Meeting called to order by Chairman Ernie Vold at 9:03 a.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Tuesday, December 7th 2010.

Committee Members Present: Ernie Vold, Doug Winters, Dave Suchla, Wally Geske, Mark Smick,

Others Present: Mike Nelson, Brian Puent, Jeri Marsolek, Paul Syverson, Jami Kabus, Chuck Gauger, Renee Lyon, LaVerne Michalek, Judge Damon

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion/Second: Geske/Winters to adopt the presented agenda; Motion carried.

Adoptions of the Minutes from Previous Meeting – Motion/Second: Winters/Smick to approve minutes from 11/1/2010 meeting. Motion Carried

5. County Sales Tax Update - handout reviewed, no action taken.

6. General Fund Update – handout reviewed, no action taken.

7. Department Updates/Requests –

a. Sheriff's Dept:

i. Project Lifesaver Non-Lapsing Account/Resolution- Brian Puent presented a resolution regarding Project Lifesaver and creating a non-lapsing fund used to fund the program on an on-going basis. This program's goal is to provide timely response to save lives and reduce potential injury for adults and children who wander due to Alzheimer's, autism or other related conditions or disorders. This program was discussed in the Law Enforcement Committee and passed unanimously.

M/2nd by Suchla/Geske to approve the resolution and forward to full county board. Motion Carried.

ii. State Criminal Alien Assistance Program (SCAAP)/Resolution – Puent presented a resolution regarding the SCAAP grant. The Sheriff's Department applied for and received a grant for this program and requesting that their budget be adjusted to reflect the grant receipt and designate the fund as non-lapsing. This grant will be applied for every year. This request was discussed in the Law Enforcement Committee and passed unanimously.

M/2nd by Suchla/Geske to approve the resolution and forward to full county board. Motion Carried.

b. Child Support – Renee Lyon: Lyon distributed a handout regarding child support program funding and the history of funding legislation. She presented a resolution to propose that funding received by the Medical Support Performance Award be used in 2011 to offset administrative expenses and any excess revenue in 2010 be carried over and applied to 2011 program expenses. The Committee recommended putting the money in the General fund and Lyon could come to the committee if or when the funds were needed. No further action taken.

c. Criminal Justice Coordination Council: Marsolek advised the committee that a grant was being applied for for funds that would assist in the cost of transporting victims to court, OWI transport, etc. The use of volunteers would be sought with the use of the IRS mileage

reimbursement rate. The Grant application is due 12/22/2010. Marsolek advised she would need to name a Project Director and a Financial Officer for the purpose of the grant. She advised the Criminal Justice Coordination Council Chair would be the Project Director, but would like to have the Board Chair as the Financial Officer for application purposes. **M/2nd by Geske/Suchla to approve the naming of Dick Miller as Project Director and Wally Geske as Financial Officer for this grant and move forward with the Grant process. Motion Carried.**

- d. Clerk of Court – Angie Sylla: Sylla advised that the County received a check for \$10,000 with a letter explaining the purpose of the payout. The funds are to be put towards expanding the County’s drug treatment court programs in the County. Sylla presented a resolution to accept these funds and put towards drug treatment options. **M/2nd by Suchla/Smick to approve the resolution and forward to full county board. Motion Carried.**

8. Tax Foreclosed properties 2010 Tax Bills – LaVerne Michalek: Michalek advised that the County was not listed as the title holder of the recently sold tax delinquent real estate this year. The tax bills will then be printed with the old Title holder’s name. The property was sold with the intent that the back taxes would be satisfied. This may result in calls from these recent buyers. Michalek advised that the County should write off the taxes due for 2010 on these properties (handout distributed with a listing) . Further discussion regarding the values and proration. **M/2nd by Suchla /Winters to write off the taxes on the properties. Motion Carried.**

9. County Newspaper(s): Chuck Gauger addressed the committee, notifying them that the Whitehall Times will soon be changing their name to the Trempealeau County Times. This will replace the Whitehall Times, Arcadia News Leader and the Galesville Republican. Michalek reminded the committee regarding the County’s policy on newspaper publication and the process of rotating publications each year. Discussion was had on how this change effects the rotation. Suchla asked that this topic be put on the January, 2011 E/F agenda for further discussion regarding permanent designation of a County Newspaper. **M/2nd by Vold/Winters to designate the Trempealeau County Times as the official newspaper for the County publications for 2011. Motion Carried.**

10. WIFI / Steaming Committee Meetings – Cindy Currier updated the committee that the County now has WIFI in the Tremplo, Wisconsin, Packer and County Board Room. The access is limited to within the building. Currier will be sending out notification of this service. Smick asked about streaming video of committee meetings. Currier said she has been talking with TCCTV and TCC, looking into a cooperative effort. Suchla said if they have WIFI, they can stream themselves. He sees no reason to spend money on this, as it is not a priority project right now. The committee commended Currier on completing the WIFI project. Additional discussion was had regarding the Museum Virtual Tour kiosk and location of the kiosk and scanner. Smick thought the mail room could be relocated somewhere else and the kiosk be set up in that area. The committee thought the outside counter area of the receptionist window would be better. Smick asked for improved orientation and a tour of the courthouse for new board members. Smick also asked for an update on the projector for the County Board Room.

11. Schedule Appearances of Departments Overseen by Committee –Smick handed out copies of pages of the County Board Rules and a list of departments that report to E/F committee. Smick would like clarification on what property the Property Committee actually is supposed to oversee, referencing the policy regarding property purchases. Smick believes items such as WIFI or the projector should be addressed by E/F, not Property Committee, because the IS department reports to E/F committee. Smick states that one committee does not know what the other committees are doing. He suggested moving oversight responsibilities of current departments to other committees. Smick does not believe that he knows enough about what goes on in the departments to conduct

performance reviews on the Department Heads. He would also like reporting departments to come in on a regular basis to meet with committee to know the status of the departments. He would like to see a report of statistics of departmental information in order to manage the departments. Suchla referenced the Human Services agenda, stating that E/F committee does not know what is going on in other committees. Geske said that County government is based on a committee structure and that is the established order of handling business. Geske further advised that County is run by committees not by central command. It may cause some communication problems, but it also allows for the greatest amount of democracy. Smick again referred to an improved orientation for new board members. No action taken.

12. Closed session per WI State Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data @ 11:01 am **M/2nd: Geske/Winters. Roll Call taken, Vold –aye, Smick-aye, Suchla-aye, Winters-aye, Geske-aye. Motion carried.**
13. Reconvene into open session @ 11:57 am **M/2nd Suchla/Winters, roll call taken, Vold –aye, Smick-aye, Suchla-aye, Winters-aye, Geske-aye. Motion carried.**
14. Set date for next meeting on 01/10/2011 at 9:00 am.
15. Adjourn @ 11:59 AM by Chairman Vold.