

**MINUTES**  
**Trempealeau County Executive/Finance Committee**  
April 8, 2010

Committee Chair Dick Miller called the meeting to order at 3:05 p.m. in the Wisconsin Room of the Courthouse in Whitehall, Wisconsin.

**Committee Members present:**

Wally Geske  
Dick Miller  
Sheree Nelson  
Barbara Semb  
Douglas Winters

**Others in attendance:**

Jami Kabus	Mary Martin	Rose Ottum
Paul Syverson	LaVerne Michalak	Jeff McIntyre
Angie Sylla	Matt Galewski	Brian Puent
David DeYoung	Deb Garson	

The Chair declared that the open meeting law requirements were met.

**Motion by Douglas Winters and seconded by Barbara Semb to adopt the 13 item amended agenda. Motion carried unanimously.**

Mary asked for clarification on the approved minutes from the April 1<sup>st</sup> meeting. Four sets were approved however there were actually six sets of minutes needing approval; March 2<sup>nd</sup> regular session, March 2<sup>nd</sup> joint with Personnel/Bargaining, March 2<sup>nd</sup> joint with Commission on aging, March 8<sup>th</sup> regular session, March 8<sup>th</sup> joint with Law Enforcement Committee, and the March 15<sup>th</sup> joint Law Enforcement Committee. **Motion made by Barbara Semb and seconded by Douglas Winters to clarified approval of the four sets of minutes plus two others to cover the six sets listed above. Motion carried unanimously.**

**Bonding for Communication Towers**

The committee reviewed the handouts from both Stifel Nicolaus and from Hutchinson Shockey & Erley to compare their fees to bond this project which include; bond counsel fee, rating fee, underwriting fee, and printing and distribution of Official Statement/CUSIPs. The totals came to \$36,650 for Hutchinson Shockey plus an additional financial advisory fee of \$9,000. Stifel Nicolaus had a total of \$35,500 and no other charges. David from Stifel Nicolaus gave his opinion on the market and the options the County has. **Sheree Nelson made a motion to bond with Stifel Nicolaus for a 10 year service of up to \$2,500,000 using no stimulus funds and to capitalize the fees of \$35,500. Barbara Semb seconded it. Motion carried unanimously.** Someone from Stifel Nicolaus will be at the April County Board meeting.

**Circuit Court Law Day Resolution**

Angie presented a resolution regarding Circuit Court Law Day and said the Circuit Court Law Day will be held on April 28<sup>th</sup> at the City Center in Whitehall. She has invited all schools, local officials from cities village and towns, and all the County Board to attend. The speaker will address cyber bullying and sending inappropriate texts and pictures. It is geared for 9- 12 grades. Paul said Youth Government Day is also on the 28<sup>th</sup> to hopefully attract as many schools as possible to both functions. **Sheree Nelson made a motion to forward the resolution on to the full board and Douglas Winters seconded it. Motion carried unanimously.**

**Department Updates/Requests**

**Register of Deeds** – Rose said the State Legislature has not met yet to discuss redaction funds so she will come back with Martin after the Legislature meets on this.

**Victim Witness** – Deb attended several conferences since her last review and is sending a proclamation to the April County Board for Crime Victims Rights Week. Deb also asked for approval for a hotel stay for an upcoming conference that will go over the allowed state rate per night. The committee asked Deb to come in twice a year to keep the committee updated.

**County Clerk** – Matt said he and Paul figured for family insurance for one of his employees incorrectly by \$8521.04, however; U W Extension Office is returning \$22,464 back to the general fund because they figured for family health insurance but didn't need any for their employee. **Barbara Semb made a motion to have Paul transfer \$8521.04 from the UW Extension health insurance fund into the TV Studio health insurance fund. Douglas Winters seconded it. Motion carried unanimously.** For other department overruns, Paul handed out a sheet showing six departments over budget for 2009 with a total of \$35,438.58. The 2008 overruns came to \$140,388.65. For 2009 the Coroner was \$7,241.11 over which was due to per diems paid for large number of calls made during 2009. Victim Witness was over \$249.88 which was mostly office supplies and small items. Corp Council was over by \$1,963.54 which was made up mostly of attorney bills from Steve Weld. Special Accounting/Audit was over by \$2,042 as Paul thought the audit would cost less last year but actually went up somewhat. Child Support is over by \$16,285.12 due to grant money having to be spent first and then be reimbursed from the stimulus money for her office remodel. The Misc. Expense account is over by \$7,656.93 which Paul will review and clarify at the April 15<sup>th</sup> meeting. Discussion was held on these items. No action taken today.

### **Sale of County Owned Real Estate**

The committee received additional information from Corporation Counsel regarding the tax foreclosed real estate which is to be sold by the County. **A motion was made by Barbara Semb and seconded by Wally Geske to revise the Committee's previous appraisals on seven parcels (list attached). Motion carried unanimously.**

### **Personnel Requisitions**

**Public Health Supervisor/Health Officer** – Jeff and Jami talked about this newly created position that was approved at the November 2009 budget meeting. Rate of pay would start at \$25.86 per hour and they used the WIC Director position as a guide and placed it \$1.50 higher. This request has already passed the Health and Human Services Committee and by the Personnel/Bargaining Committee. **Douglas Winters made a motion that the Public Health Supervisor position be filled and Wally Geske seconded it. Motion carried unanimously.**

**ADRC Lead Worker** – Jeff said three people applied in house for this position but two withdrew for fear of lack of funding for the position later on. The third person was interviewed but did not meet the criteria. Kathy Gauger spends 30 – 35% of her time in Senior Services and will supervise this position. It would start at \$25.55 per hour which is higher than a Social Worker II and it would be a union position. Jeff will post internally, then that position being vacated would be eliminated with no change in the number of full time employees. If we hire from outside there will be a need for a layoff in the future. **Sheree Nelson made a motion to approve filling the ADRC Lead Worker position and Dick Miller seconded it. Motion carried unanimously.**

### **Closed Session per WI Stat. 19.85 (1) (c) to Consider Employment Performance Evaluation**

**At 5:00 p.m. Wally Geske made a motion to go into closed session and Barbara Semb seconded it. Roll call vote taken; motion carried with five yes votes.**

**At 7:00 p.m. Barbara Semb made a motion to reconvene into open session and Wally Geske seconded it. Roll call vote taken; motion carried with five yes votes.**

The next meeting was set for April 15<sup>th</sup> at 3:00 p.m. and on May 4<sup>th</sup> at 8:30 a.m.

At 7:02 p.m. Chair Miller adjourned the meeting.

Douglas Winters/mm  
Secretary