

MINUTES
Trempealeau County Executive/Finance Committee
March 2, 2010

Committee Chair Dick Miller called the meeting to order at 8:35 a.m. in the Wisconsin Room of the Courthouse in Whitehall, Wisconsin.

Committee Members present:

Dick Miller
Sheree Nelson
Barbara Semb
Douglas Winters

Others in attendance:

Jami Kabus	Mary Martin	Dan Schreiner
Rich Anderson	Angie Sylla	Kevin Lien
James Miller	David DeYoung	Becky Suchla
Kathy Gauger	Judy Fredrickson	Bonnie Kindschy
Ernest Vold	Deloras Vind	Arild Engeliem
Geraldine Van Tassel		

The Chair declared that the open meeting law requirements were met.

Motion by Barbara Semb and seconded by Douglas Winters to adopt the 19 item amended agenda. Motion carried unanimously.

The committee agreed to hold off on approving minutes until the next meeting.

County Sales Tax

All of the 2009 sales tax has now been received. We ended the year with \$24,010.60 more than we budgeted. No action taken.

General Fund Update

The committee reviewed the monthly hand out. **Sheree Nelson made a motion to remove the \$5,000 Health Department request as it had already been decided not to hire fill-in help while Nicole Hunger was out on family medical leave. Barbara Semb seconded it. Motion carried unanimously.**

Personnel Requisitions

Dispatch Sergeant Position and Radio Operator Position – Jami discussed these two positions together because the Sheriff’s Department only needs to hire one person from outside, depending on if someone from in house posts for the Sergeant position. This would then open up a Radio Operator position to fill. Jami said the Law Enforcement Committee and Personnel/Bargaining have already approved this. **Barbara Semb made a motion to allow the process to continue of hiring one position or the other but not both. Douglas Winters seconded it. Motion carried unanimously.**

Paver Operator/General Winter Maintenance Position and the Loader Operator/Asphalt Plant Asst/General Winter Maintenance position – Jami said the Highway Department anticipated two retirements this year to meet their budget request to cut two positions. Now Jim has been informed there will be two more people retiring soon. He already posted in house for these two positions with no response so he would like to hire outside. Jim will come back at a later date to post the other two positions and fill from within. Discussion was held to make sure that Jim does not refill all four positions and fulfills his budget requirement to cut two positions. Jami said he will hire outside for the positions listed today and the other two position that open up because of retirements will be filled in house and two other positions will be left unfilled. Jami also said the Highway Committee and the Personnel/Bargaining Committee have already approved this. **Douglas Winters made a motion to hire/fill the two positions presented today and Barbara Semb seconded it. Motion carried unanimously.**

Create Non-Lapsing Fund for Special Projects – Dept of Land Management

Kevin is concerned about money sitting in a non-lapsing vehicle account. Already \$43,000 has been earmarked for a project with Land Records and he would like to earmark another \$6,000 for planning purposes. Since there is a potential for change in the County Board with the upcoming election, Kevin is worried that the new board might decide to put the excess back into the general fund and not go by past committee actions to do certain things with the money. He would like to see either \$6,000 earmarked for planning or create a non-lapsing account for planning as he explained the Land Use Planning process and that three townships per year can revise their plan, on a rotation basis, so that every 5 years all the townships have gotten a chance to revise their plans and there needs to be some money in that account every year to deal with this. Dick Miller has concerns that we laid off the Planning Specialist at the end of 2009 and now they are being asked to set aside money for a planning fund. He asked Jami to contact LaVerne Michalak and our labor lawyer before the March 8th meeting to make sure we are doing things properly. **Sheree Nelson made a motion to earmark \$6,000 for now in the non-lapsing vehicle account for planning issues and meet on March 8th to possibly create a non-lapsing account called planning. Douglas Winters seconded it. Motion carried unanimously.**

The committee recessed the Executive/Finance Committee meeting at 9:15 a.m. to go into a joint meeting with Personnel/Bargaining.

At 11:06 a.m. the Executive/Finance Committee reconvened.

Bonding Proposals for Communication System Update

11:06 a.m. - Hutchinson, Shockey, Erlery & Co. – James Miller representing HSE handed out several packets explaining their company's credentials and a proposal for bonding. He discussed three different types of bonds available. He said if the project is \$2,000,000 their fee would be about \$8,000 plus costs and fees for rating, underwriting, Quarles and Brady, and printing. Jim was requested to get a detailed list of these costs back to Dan Schreiner.

11:45 a.m. – Stifel Nicolaus – David DeYoung representing Stifel Nicolaus also gave a handout with the company's background, explained the three types of bonds as well and proposed a fee of \$13,000 plus other charges. Again he was instructed to give Dan a detailed breakdown of the extra charges.

Department Updates/Requests

Clerk of Court – Angie said this was all discussed at the January meeting and she has brought a resolution down to go to the full board to act on what was approved in committee.

Human Services – COP Risk Reserve Designation – Kathy said for many years they were able to keep a risk reserve fund of up to 15% for COP programs. Judy said Kathy was given approval by the state to use \$115,000 of the risk fund to help save on levy money. When Kathy saw the bank statement recently, she saw that the \$115,000 never went into the general fund. Jeff McIntyre is requesting \$3,400 from the risk reserve fund to repair a vehicle Human Services got from Law Enforcement. They would also like to move \$5,160 to the Jail budget for mental health services. They currently contract with a person who contracts through the Health Care Center and their liability would cover her. After these adjustments approximately \$106,764.99 would be going back to the general fund. **Barbara Semb made a motion to amend the budget and put approximately \$115,000 back into the general fund and take \$3,400 out for Human Services vehicle repair and table the \$5,160 mental health services request until the March 8th meeting. Sheree Nelson seconded it. Motion carried unanimously.**

District Attorney/Clerk of Court/Human Services – Drug Court Funding

This was tabled until the March 8th meeting as the D.A. was unable to attend today.

Closed Session per WI Stat. 19.85 (1) (c) to Consider Employment Performance Evaluation

This item was put on hold until the March 8th meeting.

County Board Rules and County Board Duties and Compensation Revision

This was tabled until the March 8th meeting.

The next meeting was set for March 8th at 4:30 p.m.

At 1:15 p.m. Chair Miller adjourned the meeting.

Douglas Winters
Secretary

Minutes submitted by
Mary Martin

MINUTES
Joint Trempealeau County Executive/Finance Committee
And Commission on Aging
March 2, 2010

Executive/Finance Committee Chair Dick Miller called the joint meeting to order at 10:40 a.m. in the Wisconsin Room of the Courthouse in Whitehall, Wisconsin.

Committee Members present:

Dick Miller	Arild Engelién
Sheree Nelson	Ernest Vold
Barbara Semb	Deloras Vind
Douglas Winters	Geraldine Van Tassel

Others in attendance:

Jami Kabus
Mary Martin
Kathy Gauger

Senior Service Management

Ernie Vold wanted to talk with Executive/Finance Committee to discuss ideas on management. He said since the resolution and reconsideration to merge with Human Services failed at County Board, he thought about doing a new resolution merging Senior Services and Human Services only, not including Public Health or hire Joanne Kulig-Gast back as director of Senior Services. Jami had already checked with LaVerne and it would be considered a new resolution to merge just Senior Services and Human Services. Deloras Vind said she has talked with the Senior Services staff and they would like to merge with Human Services. Kathy Gauger would like to get into the department more and get to know more of the process but she will hold off on that until something final come through. She feels the working relation with that staff is going well. Ernie Vold said if we merge we solve the problem and if we hire Joanne Kulig-Gast back then we will be short of funds later. Ernie talked with someone from WCA and they said many counties are merging and it is working well. **Barbara Semb made a motion that this committee take a resolution to the full Board to merge Senior Services with Human Services using the guidelines from the original plan and that it be effective March 16, 2010. Geraldine Van Tassel seconded it. Roll call vote taken; Van Tassel - yes, Winters - yes, Vind - yes, E. Vold -yes, Engelién - yes, Nelson - yes, Semb – yes and Miller – yes. Motion passed.**

At 11:05 a.m. Dick Miller adjourned the joint meeting.

Minutes submitted by

Douglas Winters
Executive/Finance Secretary/mm

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And Personnel/Bargaining Committee
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Others in attendance:

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Bonnie Kindschy Deloras Vind
Ernest Vold Geraldine Van Tassel

Jami Kabus
Angie Sylla
Arild Engeliem

The Chair declared that the open meeting law requirements were met.

The committees agreed to postpone the employee handbook item on the agenda until the next meeting.

Elected Official Salaries for Sheriff, Clerk of Court and Coroner

Jami gave a handout showing all counties and their rates of pay for all three elected positions. Vernon, Pierce, Monroe, Buffalo, Jackson and Clark would be the ones to look at as comparables. The Sheriff's salary is currently at \$60,209. Much discussion was held. **Sheree Nelson made a motion to raise the base salary of the Sheriff to \$75,000 in 2011 and 1.5% increase for three following years and leave the insurance at 85% all four years. Barb Semb seconded it. Roll call vote taken; Douglas Winters - yes, Sheree Nelson - yes, Barb Semb - no and Dick Miller - no. Barb Semb made a motion raise the Sheriff base salary to \$75,000 with a 1% increase for 3 years and leave the insurance at 85%. Dick Miller seconded the motion. Roll call vote taken; Douglas Winters – yes, Sheree Nelson – yes, Barbara Semb – yes and Dick Miller – yes. Motion passed.**

The Clerk of Court is currently at \$49,938.00 with five full time staff members. Pierce and Waushara have the same case load. Angie is okay with leaving the 85% health insurance for four years because it is the county's goal to be the same. Jami will check with LaVerne on drafting a resolution if major changes to our health insurance take place during their term, and if these elected positions could go along with it. Sheree Nelson feels the work load in the Clerk of Courts is just as heavy as the other offices if not more. Much discussion was held. **Barb Semb made a motion to raise the Clerk of Court base salary to \$55,000 in 2011 with a 1% increase for 3 following years, and leave the insurance at 85% all four years. Douglas Winters seconded it. Roll call vote was taken; Douglas Winters – yes, Sheree Nelson – no, Barbara Semb – yes, and Dick Miller – no. Motion failed. Sheree Nelson made a motion to raise the Clerk of Court base to \$57,500 with a 1% increase for the three following years and leave the insurance at 85% for all four years. Dick Miller seconded it. Roll call vote taken; Douglas Winters – yes, Sheree Nelson – yes, Barbara Semb – yes, and Dick Miller – yes. Motion passed.**

For the Coroner Position, Barb Semb said an in depth study was done four years ago and the Coroner's annual salary was increased from \$3,000.00 to \$6,000.00 and the per call time increased to \$110. **Barb Semb made a motion to increase Coroner position from \$6,000.00 to \$7,500.00 annual salary and increase of calls to \$120.00 for the four year term. Doug Winters seconded.** There was discussion on an increase per call and how all her deputies would benefit from that as well if they respond to the call. Bonnie was contacted and was asked to come to meeting. **Barbara Semb withdrew her motion and Douglas Winter withdrew his second. Barb Semb made a motion to increase Coroner salary \$9,000.00 and leave the call time at \$110. Dick Miller seconded motion. Dick Miller amended the motion to delay vote on the issue until Bonnie could be there on the March 8th. Barb Semb seconded it, motion carried unanimously.**

Dick Miller recessed the joint Executive/Finance and Personnel/Bargaining Committees at 10:35 a.m.

At 1p.m. Bonnie was able to stop in as the regular meeting was back in session. She said she was okay with where things are for pay and then had to leave again. There was discussion on how much time is donated to the County by the Coroner. **Barbara Semb made a motion to increase the Coroner base pay to \$7,500 per year for four years and leave the per call rate at \$110 for four years. Dick Miller seconded it. Roll call vote taken Douglas Winters – yes, Sheree Nelson – yes, Barbara Semb – yes and Dick Miller – yes. Motion passed.**

Minutes submitted by

Douglas Winters
Executive/Finance Secretary/mm