

Trempealeau County

Health Department

Date: May 10, 2016

Members Present: Beth Killian Michael Nelson
 Dr. Wm Baxa Dr. Selkurt
 Pam Nelson Tim Zeglin
 Richard Miller Richard Frey

Others Present: Sherry Rhoda Carol Bawek
 Christa Cupp April Loeffler
 Tim Ringhand Dave Rynders

1. Call to Order

The Trempealeau County Board of Health meeting was called to order by Acting Chairperson Ms. Killian. Time: 6: 03 p.m.

2. Certification of Open Meeting Law Requirements

Posting and notification accomplished the requirements of the Open Meeting Law.

3. Adoption of Agenda

A motion was made Dr. Baxa, seconded by Mr. Nelson to accept the agenda as mailed. Motion carried. See Appendix E 1

4. Election of Board of Health Chairperson

Ms. Killian acting Board of Chairperson opened the floor for nominations for the Board of Health Chairperson. Nominees were as follows:

1st Vote

Tim Zeglin

Michael Nelson

Beth Killian

After paper ballot was counted a seconded vote was taken. Remaining nominees were as follows:

2nd Vote

Beth Killian

Tim Zeglin

After paper ballot was counted, Mr. Zeglin received the majority vote.

A motion was made by Dr. Baxa, seconded by Ms. Killian to approve Mr. Timothy Zeglin as the Board of Health Chairperson. Motion carried.

5. Election of Board of Health Vice Chairperson

Mr. Zeglin opened the floor for Vice Chairperson nominations. Nominees were as follows:

Beth Killian

Michael Nelson

After paper ballot was counted, Ms. Beth Killian received the majority vote.

A motion was made by Dr. Baxa, seconded by Mr. Frey to approve Ms. Beth Killian as the Vice Chairperson for the Board of Health. Motion carried.

Election of Board of Health Secretary

Mr. Zeglin opened the floor for Secretary nominations. Nominees were as follows:

Pamela Nelson

Michael Nelson

After paper ballot was counted, Ms. Pamela Nelson received the majority vote for Secretary.

A motion was made by Dr. Baxa, seconded by Ms. Killian to approve Ms. Pamela Nelson as the Board of Health Secretary. Motion carried.

6. Minutes – Review/Approval

A motion was made by Mr. Nelson, seconded by Dr. Baxa to approve the March 2016 Board of Health minutes. Motion carried.

7. Citation Fees for Human Health Hazards and Environmental Health and Sanitation

Ms. Rhoda stated with the suggestion of Corp Counsel to have all citation fees be uniform and consistent for all departments that issue citations. Chapter 11 Public Health refers to 11.01 Human Health Hazards - \$100.00, and 11.02 Environmental Health and Sanitation -\$100.00. ***A motion was made by Mr. Frey, seconded by Mr. Nelson to approve the Citation Fees schedule for Human Health Hazards and Environmental Health and Sanitation. Motion Carried*** See Appendix E2

8. Shared Services/Merger Buffalo County

Ms. Rhoda stated she was approached by Buffalo County Director, Dave Rynders of the possibility of shared services/merging and was invited to attend the Buffalo County Health and Human Services board meeting. Ms. Rhoda stated when she attended the meeting it was expressed involving Pepin County as well. Since this meeting it has come to our attention of the possibility of grant dollars being available of approximately \$10,000 from Robert Wood Foundation with a deadline of e June 10th. One of the requirements is to have 3 counties study the feasibility of cross jurisdictional sharing services. ***A motion was made by Mr. Frey, seconded by Ms. Killian to form a committee to study Cross-Jurisdictional Sharing of services/merging with Buffalo and Pepin Counties.*** Mr. Tim Ringhand, Director Western Regional Office, stated it is not a money saver but good for a broad range of expertise with sharing services and helps strengthen services especially if an employee leaves employment. Discussion followed. Documents listing each county's grant dollars and employees' salaries were shared. It was also noted Buffalo and Pepin have WIC together already. ***Motion carried.*** See Appendix E3

9. **Approval of Resolution of Authorizing Transfer of Funds from the General Fund for Well Water Testing Program**

Ms. Rhoda stated this is the second year of working with UW Extension and the Department of Land Management in the Well Water Testing Program. The intent is to assist homeowner's payment of the water testing through 70/30 cost sharing where the county would pay 70% of the water testing fee and the homeowner pay the remaining 30% of the fee. *A motion was made by Ms. Killian seconded by Ms. Nelson to approve the resolution.* Mr. Frey expressed concern regarding testing? Mr. Frey also stated he lived in his home for 30 years and never had water issues and does not glow in the dark. Dr. Baxa questioned if this will be a baseline for the county? Ms. Rhoda commented that is will be establishing a baseline for the county and also the levels of water is to be tested. 1 opposed vote. *Motion carried.* See Appendix E 4

10. **Discussion of Well Water Testing Program**

Ms. Malone sent a letter informing the Board of Health of the water testing that was completed at the County Highway Shop. The board reviewed the results.

- Pietrek Park Water Test – Not tested yet. See Appendix E 5

11. **Discussion Compass Now 2016**

Ms. Rhoda reviewed the summary of Health Outcomes for Trempealeau County gathered as part of the COMPASS 2015 project. As in earlier years, drug use continues to come out on top as health concerns in the county. Misuse of prescription is the biggest problem. The county wide take back drug day collected approximately 118 pounds. Also in the summary, bullying ranked high as well as identity theft. See Appendix E 6

12. **Preparedness-PHEP/EM Exercises**

Ms. Rhoda gave a brief summary of the Functional exercise held on May 3rd in the Tremplo Rm. The scenario was a tornado that came through Whitehall. Ms. Rhoda commented we need to work better together. There were new players at the table and it was the first time a county board member came to the meeting. Notes were reviewed from the May 5th exercise which was a La Crosse meeting. This was a school shooting with mass fatality. Ms. Rhoda noted none of the funeral homes has refrigeration and 6 bodies is all we could handle in Trempealeau County. Discussion followed. Ms. Rhoda will be attending the May 23rd Cyber conference in La Crosse.

13. **Review of Budget**

The Board of Health reviewed agency 2016 budget. Ebola funding is changing to Zika which is a new and upcoming disease. Decrease funding by 7% is proposed for the Preparedness grant next year. See Appendix E 7

14. **Approval of Resolution Adult Immun. Grant Funding**

The Health Department received additional funding for the purpose of immunizing the 19 year old and older population. *A motion was made by Mr. Miller, seconded by Mr. Frey to accept the resolution of additional funding regarding the Adult Immunization Program for Tdap.* Adult immunizations will be offered for Tdap to those uninsured or underinsured 19 years of age and older. Not only does it protect the adult receiving the immunization, but also decreases the

possibility of children under immunized from getting Pertussis (Whooping County) disease. The amount we are eligible for is \$2,951.00. **Motion carried.** See Appendix E 8

15. Approval of Purchase of Notebook

Ms. Rhoda informed the Board of Health the funds to purchase a notebook with signature pad is from the Adult Immunization dollars. **A motion was made by Mr. Frey, seconded by Ms. Killian to approve the purchase of a signature pad with laptop in the amount of \$1,430.19. Motion carried.** See Appendix E 9

16. Approval of P.H./WIC Hemoglobin Policy/Procedure

Ms. Rhoda reviewed the steps to the care of this machine and the importance of an accurate read of results. **A motion was made by Dr. Baxa, seconded by Mr. Nelson to approve the policy and procedures for the P.H./WIC Hemoglobin testing procedures. Motion carried.** See Appendix E 10.

17. Review of 2016 County Health Rankings of WI

The Board of Health reviewed the 2016 County Health Rankings for the State of Wisconsin. Ms. Rhoda noted Trempealeau County was ranked 29th out of the 72 counties in health outcomes and 23rd in Health Factors. Discussion followed. See Appendix E 11.

18. Approval of Vouchers

A motion was made by Mr. Nelson seconded by Ms. Killian to approve the agency's vouchers in the amount of:

<i>Public Health</i>	-	\$ 2,284.12	
<i>Bioterrorism</i>	-	307.39	
<i>School Based Sealant</i>	-	1,923.82	
<i>W.I.C.</i>	-	3,856.43	
<i>M.C.H.</i>	-	286.33	
<i>Well Water</i>	-	1,104.95	
<i>Lead</i>	-	<u>740.00</u>	
Total		\$10,503.04	Motion carried. See Appendix E 12.

19. Director's Report

- BOH Orientation August 4, 2016 Ms. Rhoda encouraged to attend. See Appendix E 13
- Review of Annual Report BOH Reviewed. See Appendix E 14
- May 10th NAMI Health Fair –Ms. Barczak at Blair-Taylor school District
- WIC Additional Clinic third Tuesday Arcadia USDA
- Disposal of roadside hazardous products-Call other counties and see how they deal with this issue. Report Back Next Agenda
- Prepare list to educate on pick up of trash

20. Discussion of Next Meeting – June 21, 2016 at 6:00 p.m.

21. Adjournment Time

A motion was made by Mr. Miller, seconded by Ms. Killian to adjourn the meeting. Motion carried. Time: 8:21 p.m.

Respectfully submitted,

Ms. Pamela Nelson
Secretary