

Trempealeau County

Health Department

Date: November 17, 2015

Members Present:

Dr. J. Selkurt	Sally Miller
Charles Walek	George Brandt
Wade Britzius	Dr. Wm Baxa
Pam Nelson	Tim Zeglin

Others Present: Sherry Rhoda Carol Bawek

1. Call to Order

The Trempealeau County Board of Health meeting was called to order by Chairperson Mr. Brandt.
Time: 6:02 p.m.

2. Certification of Open Meeting Law Requirements

Posting and notification accomplished the requirements of the Open Meeting Law.

3. Adoption of Agenda

*A motion was made by Mr. Walek, seconded by Mr. Britzius to accept the agenda as mailed.
Motion carried. See Appendix J 1*

4. Minutes – Review/Approval

A motion was made by Ms. Miller, seconded by Dr. Baxa to approve the October 2015 Board of Health minutes. Motion carried.

5. IWHI-Institute for Wisconsin Health, Inc.

Ms. Rhoda stated a total of 16 Counties were involved and the institute has just completed a survey. The survey is still in draft form not ready for public viewing. Mr. Brandt stated he would like a copy of it for the January County Board meeting as that is when the county's strategic planning results will be available

6. BRACE – Building Resilience Against Climate Effects

The state received money for tool kits addressing heat and climate change. Ms. Rhoda stated, the CDC put out climate change Tool kits. This gives you directions on how to deal with heat, etc.

7. Business Associate Agreements for Interpret

In reference to HIPAA guidelines, our Interpreters need a Business Associate Agreement. Ms. Rhoda stated she has been working with corporation council to complete the necessary documentation. This agreement will explain what their job duties are and their responsibilities as well as decrease the health department's liabilities. Discussion followed.

8. Collaboration of Services

Send tool kit info to the other departments.

9. Purchase of Office Equipment

Ms. Rhoda informed the Board of Health of the four file cabinets that need to be replaced due to the security needs within the department. Employee chairs need to be replaced and the Ford Escape will need four new tires.

10. La Crosse County Water Sampling

Ms. Rhoda stated La Crosse County was awarded a CDC grant to do water testing, build a lab and to assist their neighboring counties in water testing. Trempealeau County was asked to be part of this and will receive funding.

11. Approval of Vouchers

A motion was made by Ms. Miller, seconded by Mr. Walek, to approve the agency's vouchers in the amount of:

<i>Public Health</i>	<i>- \$ 1,583.57</i>
<i>Bioterrorism</i>	<i>- 27.00</i>
<i>School Based Sealant</i>	<i>- 1,996.00</i>
<i>W.I.C.</i>	<i>- 1,287.29</i>
<i>M.C.H.</i>	<i>- <u>16.15</u></i>
<i>Total</i>	<i>\$ 4,910.01</i>

Motion carried. See Appendix J 2.

12. Review of Agency Budget 2015

The agency will have money to go to general fund as we had a 2 vacant position during the year. See Appendix J 3.

13. Director's Report

- Communicable Disease – Ebola not present in Sierra Leone. Do not want to relax the rules. Concerned of flare ups. 26 cases of Mumps in WI. Less than IA and IL. 21 cases of flu.
- Basement Health Issue Update – Ms. Rhoda attended an emergency meeting with Property.
- Mississippi Ethanol Spill-Buffalo County used Dan Scheiner. Discussion followed regarding long term effects.
- HIPAA-Security high risk=access to computers.
- Registered Sanitarian - Mr. Sam Flatland has passed his Registered Sanitarian test.

14. Discussion of Next Meeting – December 15, 2015 at 6:00 p.m.

15. Adjournment Time

Miller/ Britzius adjourned the Meeting adjourned. Time: 7:09 p.m.

Respectfully submitted,

Ms. Pamela Nelson - Secretary