

Trempealeau County

Health Department

Date: July 21, 2015

Members Present:

Pamela Nelson	Dr. J. Selkurt
Charles Walek	Dr. Wm Baxa
Wade Britzius	
George Brandt	

Others Present:

Sherry Rhoda	Carol Bawek
Samuel Flatland	

1. Call to Order

The Trempealeau County Board of Health meeting was called to order by Chairperson Mr. Brandt.
Time: 6:05 p.m.

2. Certification of Open Meeting Law Requirements

Posting and notification accomplished the requirements of the Open Meeting Law.

3. Adoption of Amended Agenda

A motion was made by Dr. Baxa seconded by Mr. Walek to accept the agenda as mailed. Motion carried. See Appendix F 1

4. Minutes – Review/Approval

A motion was made by Mr. Britzius, seconded by Mr. Walek to approve the June 2015 Board of Health minutes with the correction as stated for Agenda item # 14 “The Counties that Trempealeau County was compared to did not have an Agent Status Program for a comparison”. Motion carried.

5. Environmental Health Specialist - Introduction

Mr. Samuel Flatland graduated in 2013 from UW Eau Claire. Mr. Flatland left his position as an USDA Poultry Inspector to come to Trempealeau County. Carol Johnson from the State will be coming to train. DNR in August will be training for the TNC Well Inspection Program. Mr. Flatland will also be doing the Human Health Hazards.

6. Approval of Environmental Health & Sanitation Ordinance

Ms. Rhoda reviewed the changes in the amended ordinance and explained the reason for the changes. Discussion was held. **A motion was made by Dr. Baxa, seconded by Mr. Walek to approve the amended Environmental Health & Sanitation Ordinance. Motion carried.** See Appendix F 2.

7. Approval of Human Health Hazard Ordinance

Ms. Rhoda stated a recent State review of the Health Department recommended the Human Health Hazard Ordinance be amended. The change of the prosecuting entity for citations under the ordinance will be from the District Attorney to the Corporation Counsel. Discussion was held. *A motion was made Dr. Baxa, seconded by Mr. Walek to approve the amended Human Health Hazard Ordinance. Motion carried.* See Appendix F 3.

8. Approval of Policy & Procedure

The following Policy and Procedures were recommended regarding the Agent Status Program for inspecting public facilities by the State. They are as follows:

- a. Department of Health Service (DHS) Agent Program Food Regulation *A motion was made by Mr. Britzius, seconded by Ms. Nelson to approve. Motion carried.*
- b. Dept. of Agriculture, Trade and consumer Protection (DATCP) Agent Program-Food Regulation *A motion was made by Mr. Walek, seconded by Dr. Baxa to approve. Motion carried.*
- c. Food and Drink Establishment-Pre-inspections *A motion was made Dr. Baxa, seconded by Mr. Walek to approve policies # 8 c, 8d, 8e, 8f. Motion carried.* See Appendix F4
- d. Food and Drink Establishment-Inspections
- e. Food and Drink Establishment-Re-inspections
- f. Food and Drink Establishment-Citations
- g. Temporary Restaurant/Temporary Retail Food Establishment Permit/Licensing. *A motion was made by Mr. Walek, seconded by Mr. Britzius to approve. Motion carried.* See Appendix F 4

9. Approval of Vouchers

A motion was made by Ms. Nelson, seconded by Mr. Walek to approve the agency’s vouchers in the amount of:

<i>Public Health</i>	-	<i>\$ 2,093.04</i>
<i>Bioterrorism</i>	-	<i>329.98</i>
<i>School Based</i>	-	<i>1,935.86</i>
<i>W.I.C.</i>	-	<i>3,292.77</i>
<i>Well Water</i>	-	<i>108.65</i>
<i>MCH</i>	-	<i>104.78</i>
<i>WIC BF</i>	-	<i>73.11</i>
<i>Home Care</i>	-	<i>500.00</i>

Total \$ 8,368.58 Motion carried. See Appendix F 5.

10. Review of Agency Budget

Discussion was held. See Appendix F 6.

11. Director's Report

- Communicable Disease Wisconsin ranks 46 out of 50 for funding.
- Pertussis – 1 case in county.
- Salmonella- case involving other counties
- Clinical Experience – 2 nursing students from Viterbo completed their clinical here in the health department
- Assisted inspections with Jackson County Reg. Sanitarian. Will have more training from various state personnel.

12. Discussion of Next Meeting – August 18, 2015

13. Adjournment Time

A motion was made by Ms. Nelson, seconded by Dr. Baxa to adjourn the July Board of Health Meeting. Motion carried. Time: 7:22 p.m.

Respectfully submitted,

Ms. Pamela Nelson
Secretary