

# Trempealeau County

## Health Department

Date: January 13, 2015

Members Present:

George Brandt	Pamela Nelson
Dr. J. Selkurt	Sally Miller
Wade Britzius	Dr. Wm Baxa

Others Present:

Sherry Rhoda	Carol Bawek
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### 1. Call to Order

The Trempealeau County Board of Health meeting was called to order by Chairperson Mr. Brandt  
Time: 6:03 p.m.

### 2. Certification of Open Meeting Law Requirements

Posting and notification accomplished the requirements of the Open Meeting Law.

### 3. Adoption of Agenda

*A motion made by Dr. Baxa , seconded by Ms. Nelson to accept the agenda as mailed. Motion carried. See Appendix A 1*

### 4. Minutes – Review/Approval

*A motion was made by Mr. Britzius, seconded by Ms. Nelson to approve the December Board of Health Minutes. Motion carried.*

### 5. Approval of Reported Communicable Disease Follow-Up

*A motion to accept the of Reported Communicable Disease Follow-Up was made by Dr. Baxa, seconded by Ms. Miller. Motion carried. See Appendix A 1*

### 6. Approval of Communicable Disease Policy & Procedure

*A motion to accept the of Reported Communicable Disease Policy & Procedure was made by Dr. Baxa, seconded by Ms. Miller. Motion carried. See Appendix A 2.*

### 7. Approval of Use of Automated External Defibrillator Policy & Procedure

*A motion was made by Mr. Britzius, seconded by Ms. Miller to approve the Use of Automated External Defibrillator. Policy & Procedure. Motion carried. See Appendix A 3.*

**8. Approval of Human Health Ordinance Revision**

*A motion was made by Ms. Nelson, seconded Dr. Baxa to approve the Human Health Ordinance Revision. Motion carried. See Appendix A 4.*

**9. Approval of Reimbursement for Mileage**

*A motion was made by Ms. Nelson, seconded by Mr. Britzius to reimburse to Mr. Wayne Skroch for mileage incurred. Motion carried.*

**10. Approval of Confidentiality and HIPAA Policy and Procedure**

*A motion was made by Ms. Miller, seconded by Dr. Baxa to approve the Confidentiality Policy and Procedure Policy. Motion carried. See Appendix A 5.*

**11. Approval of Vouchers**

*A motion was made by Ms. Miller, seconded by Mr. Britzius to approve the agency's vouchers in the amount:*

<i>Public Health</i>	-	<i>\$24,773.50</i>
<i>Bioterrorism</i>	-	<i>94.99</i>
<i>School Based</i>	-	<i>3,094.31</i>
<i>W.I.C.</i>	-	<i>3,086.91</i>
<i>CSHNS</i>	-	<i>30.00</i>
<i>WIC BF</i>	-	<i>4.02</i>
		<i>Total \$31,083.73</i>

*Motion carried. See Appendix A 6.*

**12. Review of Agency Budget**

The Board of health reviewed the 2014 budget.

**13. Director's Report**

- Discussion of 140 Review-Will receive letter with recommendations.
- Purchase of Vehicle- 2015 Equinox
- Communicable Diseases- Flu on the rise in the state
- W.I.C. Position Update- Interviews are scheduled

**14. Discussion of Next Meeting** – January 19, 2015 6:30 p.m. Co. Brd. Rm  
February 17, 2015 in Health Depart Lobby

**15. Adjournment Time:** Chairperson Mr. Brandt adjourned the meeting. Time: 7:13 p.m.

Respectfully submitted,

Ms. Pamela Nelson  
Secretary