

Trempealeau County

Health Department

Date: December 8, 2014

Members Present:

George Brandt	Pamela Nelson
Dr. J. Selkurt	Wayne Skroch
Tim Zeglin	

Others Present:

Sherry Rhoda	Carol Bawek
Jennifer Hanson	Jessica Olson
Kristina Ingrouille	Barb Barczak
Dora Schieffer	Tim Ringham
Sara Baars	

1. Call to Order

The Trempealeau County Board of Health meeting was called to order by Chairperson Mr. Brandt
Time: 6:12 p.m.

2. Certification of Open Meeting Law Requirements

Posting and notification has accomplished the requirements of the Open Meeting Law.

3. Adoption of Agenda

A motion made by Mr. Skroch, seconded by Mr. Zeglin to accept the agenda as mailed. Motion carried. See Appendix L 1

4. Minutes – Review/Approval

A motion was made by Mr. Skroch, seconded by Mr. Zeglin to approve the November Board of Health Minutes. Motion carried.

5. Acceptance of Letter of Resignation

A motion to accept the Letter of Resignation from Kristina Ingrouille, effective December 31, 2014 was made by Mr. Skroch, seconded by Ms. Nelson. Motion carried. See Appendix L 2.

6. Approval of filling the Public Health Nutrition Coordinator for WIC Supervisor Position

A motion was made by Mr. Skroch, seconded by Mr. Zeglin to fill the Public Health Nutrition Coordinator position vacancy. Motion carried.

7. Approval of Vehicle Purchase

A motion was made by Mr. Skroch, seconded by Mr. Zeglin to move \$25,000 to the vehicle account and to allow a purchase of a vehicle. Motion carried.

8. **140 Review**

Representatives from the Western Regional Office, Mr. Timothy Ringhand and Ms. Sara Baars toured the Health Department facility.

Mr. Ringhand went on to explain the 140 Review process and that it is completed every 5 years throughout the state in all county health departments. Ms. Rhoda reviewed the community and demographics and the disciplines employed in the health department. Level 1 & Level II Review tool was discussed. All supportive documents were submitted before this meeting indicating the health department is operating at the Level II. Since the Trempealeau County Health Department is a Level II department, seven (7) programs are reviewed with the staff answering the questions as to how they meet the goals and objectives. See Appendix L 3.

Level II Programs reviewed were:

PHEP-Jessica Olson

WWWP- Jennifer Hanson, Cheryl Rhoda & Carol Bawek

Car Seat Program- Barb Barczak

W.I.C.-Kristina Ingrouilee & Dora Stieffler

Environmental Health-Agent Status-Jennifer Hanson & Carol Bawek

School Based Dental Program-Cheryl Rhoda & Carol Bawek

Chronic Disease Prevention-Barb Barczak, Jessica Olson, Cheryl Rhoda

9. **Discussion of Next Meeting** – January 13, 2015 in Health Department Lobby

10. **Adjournment Time:** Chairperson Mr. Brandt adjourned the meeting. Time: 9:24 p.m.

Respectfully submitted,

Ms. Pamela Nelson
Secretary