

# Trempealeau County

## Health Department

Date: August 20, 2013

Members Present:

David Larson  
Dr. Wm Baxa  
Sally Miller

Pamela Nelson  
George Brandt  
John Aasen

Others Present:

Sherry Rhoda  
Traci Kokke

Carol Bawek

### 1. Call to Order

The Trempealeau County Board of Health meeting was called to order by Chairperson George Brandt. Time: 6:01 p.m.

### 2. Certification of Open Meeting Law Requirements

Posting and notification has accomplished the requirements of the Open Meeting Law.

### 3. Adoption of Agenda

*A motion made by Mr. Aasen, seconded by Mr. Larson to accept the agenda as mailed Motion carried.* See Appendix H 1.

### 4. Approval of Minutes

*A motion made by Mr. Aasen seconded by Mr. Larson to approve the July minutes. Motion carried.*

### 5. Introduce Public Health Nurse

Ms. Traci Kokke is the new P.H.N. and was introduced to the Board of Health members. Ms. Kokke has 5 years Public Health experience from working in La Crosse County Public Health. Discussion followed.

### 6. Moratorium for Sand Mining - Update

Ms. Rhoda presented the updated resolution. Discussion followed. Mr. Brandt stated we need to come up with four board member volunteers. Ms. Miller, Ms. Nelson, Mr. Aasen and Mr. Larson volunteered to represent the board of health. Paul Winey, Ellen Ott, Lois Taylor will be the Health Professional members. Ms. Rhoda to contact Mr. Vold with the Board of Health members names. (Ms. Malone, Ms Hunger will be resources) Per diem discussion. To pay or volunteer. Leave up to individuals. Ms. Ann Hempel will make maps, Mr. Nick Gamroth can give us info as to ownership, price of land, school taxes, state aid. 3 different water sheds. Publish the full 11 members from Mr. Vold. See Appendix H 2.

**7. Approval of 40 Hr/Wk PHN Position**

Ms. Rhoda presented a requisition requesting the newly filled 32 hr/wk public health nurse position to be full – time. Discussion followed. *A motion was made by Ms. Nelson, seconded by Dr. Baxa to increase the Public Health Nurse position to full time 40 hrs/wk beginning January 1, 2014. Motion carried.* See Appendix H 3.

**8. Approval of Performance Appraisal Review Tool**

*A motion was made by Mr. Aasen, second by Dr. Baxa to approve the Performance Appraisal Evaluation Form as presented. Motion carried.* See Appendix H 4.

**9. Approval of new Mission Statement**

Discussion was held. *A motion was made by Mr. Aasen, seconded by Ms. Nelson to keep the same mission statement. “The mission of the Trempealeau County Health Department is to promote and improve the quality of life and health of all people in Trempealeau County through community assessment and surveillance, disaster planning and disease prevention and health promotion, in the areas of nursing, environmental health, and nutrition.” Motion carried.*

**10. Approval of 2014 Budget**

*Dr. Baxa made a motion, second Mr. Larson to approve proposed 2014 budget. Motion carried.* See Appendix H 5.

**11. Mosquito Contract with La Crosse County**

*A motion was made by Dr. Baxa, seconded by Ms. Miller to not approve the La Crosse County Mosquito contract. Motion carried*

**12. Lead Sampling Technician Training**

*Ms. Nikki Thill has expressed interest in attending the Lead Sampling Technician Training. A motion was made by Ms. Miller, second by Ms. Nelson to pay for Ms. Thill to become trained in lead sampling. Motion carried.*

**13. Agency Budget**

The Board of Health reviewed the 2013 summaries. See Appendix H 6.

**14. Approval of Vouchers**

*A motion was made by Mr. Larson, seconded by Mr. Aasen to approve the vouchers in the amount of:*

<u>For 2013</u>		
<i>State</i>	-	<i>\$ 150.00</i>
<i>Public Health</i>	-	<i>737.35</i>
<i>Bioterrorism</i>	-	<i>171.06</i>

<i>W.I.C.</i>	-	<i>3,360.92</i>
<i>Well Water</i>	-	<i>6.00</i>
<i>M.C.H.</i>	-	<i>28.00</i>
<i>Asthma</i>	-	<u><i>70.00</i></u>
<i>Total</i>		<i>\$ 4,523.33</i>

*Motion carried.* See Appendix H 7.

**11. Director's Report**

- CHIPP Report for 2012 was distributed.
- Update Essie- Replacement engine is under warranty- coming soon.
- Discussion of Sheriff's Report- Sherry will attend the Task Force Meeting
- Good Drugs Gone Bad Training will be August 23<sup>rd</sup> at the Whitehall High School – addressing prescription drug problem.
- Board of Health training is available – Video Conference Registration

**12. Discussion of next meeting date/time/Adjournment**

The next Board of Health Meeting will be September 17, 2013. *A motion was made by Ms. Miller seconded by Dr. Baxa to adjourn the August Board of Health Meeting. Motion carried.* Time: 8:03 p.m.

Respectfully submitted,

Ms. Pamela Nelson  
Secretary