

# Trempealeau County

## Health Department

Date: April 16, 2013

Members Present:

Dr. Wm Baxa	George Brandt
Pamela Nelson	Jay Low
John Aasen	David Larson

Others Present:

Sherry Rhoda	Carol Bawek
Nicole Hunger	Amy Gunderson

### 1. Call to Order

The Trempealeau County Board of Health meeting was called to order by Chairperson George Brandt. Time: 6:00 p.m.

### 2. Certification of Open Meeting Law Requirements

Posting and notification has accomplished the requirements of the Open Meeting Law.

### 3. Adoption of Agenda

*A motion was made by Mr. Aasen, seconded by Mr. Low to accept the agenda as mailed Motion carried.* See Appendix D 1.

### 4. Approval of Minutes

*A motion made by Dr. Baxa seconded by Mr. Aasen to approve the March minutes as mailed. Motion carried.*

### 5. WIC Director – Amy Gunderson

Ms. Amy Gunderson, R.D. was introduced to the Board of Health members. Ms. Gunderson has been a dietician for 11 years. Past employment included Food service Dietician in a Nursing Home. April 15, 2013 was Ms. Gunderson's first day of employment.

### 6. Air Quality – Nicole Hunger

Ms. Hunger has received several complaints on the air quality in the courthouse for the past 10 years. Ms. Hunger submitted a summary to the members addressing the current concerns such as headache, fatigue, shortness of breath and itchy, watery eyes which may be linked to air quality. After investigating the complaints, Ms. Hunger gave recommendations on how to improve the air quality of the courthouse. Good housekeeping including; HVAC filter maintenance, moisture and temperature control, cleaning with focus on dust elimination. Dust is number one allergen, carrying with it soils, pet dander, plant and tree pollens as well as mold spores. As a result of the list of recommendations, Ms. Hunger is to develop a list and send to entire courthouse on simple cleaning ideas. See Appendix D 2.

**7. County Health Rankings**

Just recently the 2012 Wisconsin Health Rankings were published. Trempealeau County was placed at 40 for Health factors, and 46 for Health Outcomes. The community health and improvement plan listed nutrition and physical activity as a priority. Ms. Rhoda will be attending training in May for insight from the state on nutrition & physical activities. See Appendix D 3.

**8. Preparedness Exercise**

Ms. Rhoda stated there will be a scheduled regional exercise on May 3<sup>rd</sup> from 10:00 a.m. till Noon. This will be an exercise utilizing the screen down in our EOC. This will be a coordinated effort with county facilities such as hospitals, emergency management, etc. See Appendix D 4.

**9. WIC Consultant Contract Approval**

Ms. Rhoda stated Corporation Counsel approved the WIC Consultant Contract. *Mr. Low made a motion, second by Dr. Baxa to accept the WIC Consultant Contract with adding in “onsite reviews”.* Motion carried. See Appendix D 5.

**10. Policy and Procedure Review and Approval**

Dr. J. Selkurt reviewed and signed the policies. Ms. Nelson questioned some of the nursing procedures on the Glucose policy. Discussion was held. *A motion was made by Mr. Low, seconded by Mr. Aasen to approve the Policies and Procedure as submitted.* Motion carried. See Appendix D 6.

**11. Minnesota Health Department Study on Frac Sand**

Mr. Brandt stated a DNR meeting was held in Arcadia and majority of the questions from citizens was the accumulative effect that all the sand mines will have on Trempealeau County. Mr. Brandt stated a study should be done regarding the health effects for air and water quality. See Appendix D 7.

**12. Agency Budget**

Board of Health members reviewed the agencies summaries. See Appendix D8. **A motion was made by Mr. Low, seconded by Mr. Aasen to accept the vouchers in the following amounts:**

<i><u>For 2013</u></i>	
<i>Public Health</i>	<i>- 663.26</i>
<i>Bioterrorism</i>	<i>- 91.89</i>
<i>Home Care</i>	<i>- 17.76</i>
<i>W.I.C.</i>	<i>- 5,179.75</i>
<i>Well Water</i>	<i>- 515.72</i>
<i>WIC BF</i>	<i>- <u>3.56</u></i>
<i>Total</i>	<i>\$ <u>6,598.35</u></i>

*Motion carried.* See Appendix D 9.

12. **Director's Report**

- Tubersol Shortage – State wide and nation wide. Use protocol for high risk.
- Zannie new Drug Alert Notice Developed in Russia - and using it as an inhalant.
- AHEC Intern To assist with Nutrition and assist our new director and also Quality Improvement. Will start in June for 8 weeks.

13. **Discussion of next meeting date/time/Adjournment**

The next Board of Health Meeting will be May 21, 2013. *A motion was made by Mr. Low seconded by Dr. Baxa to adjourn the April Board of Health Meeting. Motion carried.*  
Time: 7:09 p.m.

Respectfully submitted,

Ms. Pamela Nelson  
Secretary