

# Trempealeau County

## Health Department

Date: December 18, 2012

Members Present:

David Larson	Sally Miller
Dr. Wm Baxa	George Brandt
Pamela Nelson	John Aasen

Others Present:

Sherry Rhoda	Carol Bawek
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### 1. Call to Order

The Trempealeau County Board of Health meeting was called to order by Chairperson George Brandt. Time: 6:00 p.m.

### 2. Certification of Open Meeting Law Requirements

Posting and notification has accomplished the requirements of the Open Meeting Law.

### 3. Adoption of Agenda

*A motion made by Mr. Aasen, seconded by Mr. Larson to accept the agenda as mailed. Motion carried.* See Appendix J 1.

### 4. Approval of Minutes

*A motion made by Mr. Aasen seconded by Dr. Baxa to approve the November minutes. Motion carried.*

### 5. Positions Update

The WIC Position Resolution was approved by County Board last night. It can now be advertised. The P.H. Specialist, Nicole Thill accepted the position will start January 1, 2013. Part-time 16 hr./wk P.H.N. position is advertised.

### 6. Health Department Immunization Charges

CDC effective October 1, any one with Health insurance has to go to their medical provider for their immunizations. Flu vaccines this year can be given to anyone. Due to the Pertussis outbreak anyone may receive a Pertussis vaccine from us. Mr. Brandt requested any information on the changes should be brought to the committee.

### 7. Approval of Departmental Work Rules

The majority of the rules were in place just not in writing. Mr. Larson questioned why the Flex time should be used in 2 weeks and compensatory time in 30 days. Make same amount of time period to be used. (Either 2 weeks or 30 days.) Ms. Rhoda went on to explain the mileage reimbursement and car usage work rule. *A motion was made by Mr. Larson, seconded by Ms. Nelson to have uniform language in the Compensatory and Flex Time Work Rule that of being (30) thirty days. Motion carried. A motion was made by Dr. Baxa, second by Mr.*

*Aasen to approve the Health Departments work rules with the above changes. Motion carried.* See Appendix J 2 (Flexible Time, Compensatory Time, Departmental Vehicle Use and Mileage Reimbursement, Tardiness, Time Off Request.

**8. Sand Mining**

Mr. Aasen, Mr. Brandt and Ms. Rhoda viewed the La Crosse County webinar addressing the concerns of sand mining in the Western Region. Ms. Hunger attended the session in La Crosse. Discussion followed.

**9. Agency Budget - Update**

Reviewed by the Board of Health members. Discussion followed. *A motion was made by Ms. Miller, seconded by Mr. Brandt to approved the presented agency budget. Motion carried.* See Appendix J 3.

**10. Approval of Vouchers**

*A motion was made by Mr. Aasen , seconded by Dr. Baxa to approve the vouchers in the amount of:*

<i>Public Health</i>	- \$	<i>187.17</i>
<i>Bioterrorism</i>	-	<i>102.39</i>
<i>Schol Base Se</i>	-	<i>2,810.65</i>
<i>W.I.C.</i>	-	<i>4,261.80</i>
<i>Home Health</i>	-	<i>18.40</i>
<i>Immun</i>	-	<i>35.53</i>
<i>WIC BF</i>	-	<i>3.56</i>
<i>Radon</i>	-	<i>262.50</i>
<i>Lead</i>	-	<i>844.41</i>
<i>Total</i>	- \$	<i>8,490.88</i>

*Motion carried.* See Appendix J 4.

**11. Director's Report**

- Infectious Diseases-E-S school district 18 pertussis cases. Follow-up, with clients
- 4 clients with Tb – national shortage of INH
- Head Lice – Children in day care
- Lead Assessor Abatement – With Jackson County Health Department
- Tattoo Parties – Press Release, follow-up from State. See Appendix J 5.
- Nitrates- Result were 110, next door neighbors test was 73.

**12 Discussion of next meeting date/time/Adjournment**

The next Board of Health Meeting will be January 15, 2013. *A motion was made by Ms. Miller, seconded by Mr. Larson to adjourn the December Board of Health Meeting. Motion carried.* Time: 7:17 p.m.

Respectfully submitted,

Ms. Pamela Nelson  
Secretary