

Trempealeau County

Health Department

Date: October 16, 2012

Members Present:

Sally Miller
David Larson
Pamela Nelson

Dr. J. Selkurt
John Aasen

Others Present:

Sherry Rhoda
Jamie Kabus

Carol Bawek

1. Call to Order

The Trempealeau County Board of Health meeting was called to order by Vice Chairperson John Aasen. Time: 6:02 p.m.

2. Certification of Open Meeting Law Requirements

Posting and notification has accomplished the requirements of the Open Meeting Law.

3. Adoption of Agenda

A motion made by Mr. Larson, seconded by Ms. Miller to accept the agenda as mailed. Motion carried. See Appendix H1.

4. Approval of Minutes

A motion made by Dr. Selkurt seconded by Mr. Larson to approve the August minute. Motion carried.

5. Acceptance of Resignation

A motion was made by Ms. Miller seconded by Ms. Nelson to accept the resignation of Ashley Short, R.D effective October 12, 2012. Motion carried.

6. Approval of WIC Director Position

Ms. Rhoda stated currently the W.I.C. Director position is at a Grade 9, 32 hours per week. Ms. Rhoda proposed to fill the vacancy for a 40 hours per week at a grade 7C. Ms. Rhoda also informed the board we need a full time position and at the current grade level the grant will not be able to sustain this position. *A motion was made by Mr. Aasen, seconded by Dr. Selkurt to fill the WIC Director vacancy at a Grade 7C, 40 Hrs./wk starting date January 1, 2013. Motion carried.*

7. BOH Survey

Board of Health members completed the survey. See Appendix H 2.

8. Limited Term Employees

The Community Health Educator hired as a limited term employee in environmental and public health programs is working well. Ms. Rhoda stated the employee is not doing any invasive procedures or nursing theory. This position is doing inspections for the Environmental Health Program and also doing the workload in the following programs as well: Lead, tobacco, Preparedness and WWWP. Discussion was held. Ms. Rhoda stated this position is not only doing Environmental Health Specialist work, but is also working in other public health programs. *A motion was made by Ms. Nelson second by Mr. Larson to create a 40 hour position entitled, Public Health Specialist at a Union Grade level of 7 C. Motion carried.*

A motion was made by Ms. Miller, seconded by Dr. Selkurt to employ the limited term Public Health Nurse to a regular part-time Public Health Nurse at 16 hours per week effective January 1, 2013. Motion carried.

9. CDC Infrastructure Mini Grant

Applied for grant to assist with infrastructure.

10. Risk Communication Training

Ms. Malone and Ms. Rhoda attended 2 day mtg.

11. Agency Budget - Update

Reviewed by the Board of Health members. Discussion followed. See Appendix H 3

12. Approval of Vouchers

A motion was made by Ms. Miller, seconded by Ms. Nelson to approve the vouchers in the amount of:

<i>Public Health</i>	- \$	<i>8,002.44</i>
<i>Bioterrorism</i>	-	<i>183.06</i>
<i>Schol Base Se</i>	-	<i>316.45</i>
<i>W.I.C.</i>	-	<i>3,541.28</i>
<i>Home Health</i>	-	<i>16.18</i>
<i>Farmer Mrkt</i>	-	<i>135.00</i>
<i>WIC BF</i>	-	<i>3.56</i>
<i>Asthma</i>	-	<i>89.00</i>
<i>M.C.H.</i>	-	<u><i>20.01</i></u>
<i>Total</i>	- \$	<i>12,315.39</i>

Motion carried. See Appendix H 4

13. Director's Report

- Vehicle Update - Essee Has Arrived
- Take back drug day. Ms. Rhoda with Lt. Dahl – Took 50 lbs. To Eau Claire and then incinerated
- Management Skills Training – Ms. Rhoda attended
- American Legion – Generous to the health department. Recently gave a \$1,000 to help promote safe sleeping.

14. Discussion of next meeting date/time/Adjournment

The next Board of Health Meeting will be November 20, 2012

A motion was made by Dr. Selkurt, seconded by Mr. Larson to adjourn the October Board of Health Meeting. Motion carried. Time: 7: 34 p.m.

Respectfully submitted,

Ms. Pamela Nelson
Secretary