

**MINUTES**  
**Trempealeau County Extension Education and Communication Committee**

Mike Nelson, Chair

1. Meeting called to order by Mike Nelson at 9:05 a.m. In the Trempealeau County Government Center in the Packer Room on February 18, 2014.
2. Notice was posted according to open meeting law requirements.

**Committee members present:**

Jay Low  
 Sally Miller  
 Arild Engelién  
 Olin Fimreite (arrived at 10am)  
 Michael Nelson

**Others present:**

Steve Okonek  
 Pat Malone  
 Catherine Emmanuelle  
 John Kelly  
 Seth Spencer

3. **MOTION: Adopt agenda as printed**  
( Engelién/Miller **PASSED**).
4. **MOTION: Adopt minutes of the January 21, 2014, meeting as printed**  
( Engelién/Miller **: PASSED**)
5. **MOTION: Approve agents' out-of-county travel requests**  
( **: PASSED**).

The Extension Office staff will be attending training in Eau Claire.

6. **Extension Programming Updates:**

Steve reported on upcoming training. Steve is writing a grant for the jail garden. Pat gave Catherine's report, Catherine was doing jail programming. She has been putting news releases in the Spanish speaking newspaper. Pat reported on her work with strategic planning in the County Department of Human Services. She's also been working with "moratorium" health impact committee to develop a survey. Extension is also working on the soil conservation survey which will be used to assist in program planning. Pat has also been approached by the Galesville Emergency Management to help the Galesville-Etrick First Responders separate and affiliate with respective fire departments. Steve reported that Seth is at new agent training in Madison – a mandatory training. Seth has been busy with the program.

7. **Meeting Frequency:**

Mike asked about meeting frequency; suggested that this be discussed at a later date – after elections.

8. **Budget Information:**

Steve reported the department will be returning about \$39.00. The department had to replace the printer – which was obsolete and no parts available.

9. **Experienced Works Program – TCCTV as a Host facility:**

John reported that he contracted "Experience Works" the program wages are paid for by Experience Works. He has also been contacted by another group looking for a placement for an autistic man.

10. Trempealeau County District Debates – 2014 discussion of upcoming event:

John reported that the League of women voters. The debate is scheduled for March 18<sup>th</sup> at 7:00pm to run live. The League will run the debate- TCCTV will only be involved in providing technical support. Questions will be submitted to League of Women Voters by public and chosen by League of Women Voters.

11. Evening and Weekend studio use-policy development:

John talked about the impact the security changes will have on the scheduling of show tapings. He would like to develop a policy to deal with after hours, weekend studio use.

12. TCCTV Handbook – Revised:

John said that in reviewing the policy book, he found redundancies. He has gone over the book with corporation counsel to identify redundancies and other issues. They will continue to work on it to delete confusing language and update terminology.

13. TCCTV Auction:

John said he got emails from people relating to donations. He continues to work on the donations and staffing of the Auction. The committee helped brainstorm donation ideas.

14. **Next meeting date** was set for March 18, 2014 at 9:00 a.m., in the Trempealeau County Government Center.

15. **MOTION: Adjourn meeting at 11:10a.m.** Mike Nelson adjourned the meeting by order of the chair.

Sally Miller, Secretary  
Agriculture and Extension Education Committee