

MINUTES
Trempealeau County Extension Education and Communication Committee

Mike Nelson, Chair

1. Meeting called to order by Mike Nelson at _____ p.m. in the Trempealeau County Government Center in the Packer Room on January 24, 2013.

2. Notice was posted according to open meeting law requirements.

Committee members present:

Jay Low
 Sally Miller
 Arild Engeliem
 Olin Fimreite
 Michael Nelson

Others present:

Steve Okonek
 Pat Malone
 Marilyn Whalen
 John Kelly

3. MOTION: Adopt agenda as printed/amended
(Low/Fimreite: PASSED).

4. MOTION: Adopt minutes of the December 27, 2012, meeting as (printed/amended)
(Fimreite/Engeliem: PASSED).

5. MOTION: Approve agents' out-of-county travel requests
(Fimreite/Engeliem: PASSED).

Pat Malone and Steve Okonek

6. **Museum Committee Report:**

None present

7. **Extension Programming Updates:**

Steve Okonek reported in place of Pat and Marilyn. Reported on trainings done. See attached #1, see attached reports for Pat #2 and Marilyn #3.

8. **Office Space Proposal Update, Joint Committee Meeting Date and Time:**

Mike reported that a meeting held with reps from both departments wasn't successful. Mike will meet with Lane Management to set up a meeting for February 26th at 5pm with both committees and department. No other week worked.

9. **Update on 4H and Family Living Positions :**

Steve: work continues on getting Cyndy's position filled. Goal is to post by the end of the month. Steve read a letter supporting the retention of the position written by Pat Bell and sent to the State. Steve said the position will be posted as bilingual.

10. **WACEC Meeting:**

No information available to tabled

11. **Budget Information:**

Steve: no big surprised. Revenue is up a little. Due to interim positions and retirements, salary and benefits is below budget with potential return to the general fund of approximately \$18,000.00. Steve warned that once all positions are filled next year's budget should be normal with the \$18,000 needed. Jay asked about the purchase of five chairs at a total of \$1,000. Steve said it was an end of the year expense.

12. **Recent Locally Produced Shows:**

John reported that the hit people – so many shows cancelled.

13. **Discussion of Televising Strategic Planning Committee:**

John said he talked to Rian Radtke about a policy. Jay, Mike and Sally said they feel all committee meetings should be televised.

Jay made a motion to air and televise strategic planning for Law Enforcement. Olin seconded. Voice voted unanimous.

Jay made a motion to instruct Rian and John works to develop policy for airing/televising committee meetings. Olin seconded.

14. **Auction Fundraiser for TV Studio:**

Auction Committee has been busy. Auction is slated for February 17th 3pm (Sunday)

15. **HD Server and Software Update:**

John said he's going to get the server and software update. Server is \$20,000 – software is \$900.00. This server will allow EBS (emergency broadcast system).

16. **Current Underwriters:**

Pulse/Adventure, Arcadia Lions, Waumandee Bank, and Black River Outlet Furniture are new.

17. **Printer:**

A copier was bought and is in the County Board Room.

18. **Intern 2013:**

Already has interest. Referred to Jami Kabus to help send out.

Motion by Jay Low, seconded by Olin Fimreite to transfer money from last year's fund #55617 account to non-lapsing account 101.55615 to be placed in expenditure 101.55617 2013 budget (see John if questions).

19. **DVD Copy Policy**

John said there is no policy on how to determine who gets DVD's free. He'd like to refine a policy.

20. **Next meeting date** was set for February 21 at 6:00 p.m., in the Trempealeau County Government Center.

21. **MOTION: Adjourn meeting at _____ p.m.**
(_____: PASSED).

Sally Miller, Secretary
Agriculture and Extension Education Committee