

**MINUTES**  
**Trempealeau County Extension Education and Communication Committee**

Mike Nelson, Chair

1. Meeting called to order by Mike Nelson at 6:05 p.m. in the Trempealeau County Government Center in the Wisconsin Room on December 27, 2012

2. Notice was posted according to open meeting law requirements.

**Committee members present:**

X Jay Low  
    Sally Miller  
X Arild Engelién  
X Olin Fimreite  
X Michael Nelson (

**Others present:**

X Steve Okonek  
    Cyndy Jacoby  
X Pat Malone  
X Marilyn Whalen  
X John Kelly

3. **MOTION:**                   **Adopt agenda as printed**  
    (   Engelién/ Fimreite   : PASSED).

4. **MOTION:**                   **Adopt minutes of the November 20, 2012, meeting as (printed)**  
    (   Fimreite/Engelién   : PASSED).

5. **MOTION:**                   **Approve agents' out-of-county travel requests**  
    (                              : PASSED).

NO REQUESTS

6. **Report from 4-H Executive Board:**

Marilyn shared the plat book status; the main roads were left off. The Executive Board is working with Supreme to fix the problems, they expect the corrected book done end of January. 4H Foods Revue is coming up. Doing lots of work with the after school programs in Arcadia, Whitehall and Osseo. Sent introductory letter to all public libraries to share ideas and possible programming.

7. **Extension Programming Updates:**

Ag – paying foundation for programs coming up in January, February – Marketing, Reproduction and Pesticide Applicator Training.

Family Living Educator says good bye.

CNRED – working on organizational development with the Friends of the Whitehall Public Library. She will also be working with the Trempealeau Chamber on visitor surveys.

8. **Update on 4H and Family Living Positions :**

We will be putting the hiring of the Family Living Educator first on the hiring que. The 4H program is well in hand under Marilyn's guidance. We are looking at a bilingual educator.

9. **Civil Rights Update:**

The review went very well. Our presentation was well received. It was a great addition having committee members present.

10. **2012 Budget Information:**

We will be turning money back, (12K-17K?). The money is from salary savings because of open positions.

11. **Proposed Joint Meeting w/DLM oversight committee to discuss space needs:**

Not setting a date yet – Tom and Mike will set a meeting date at the next Exec. Finance Committee Meeting.

12. **Recent Locally Produced Shows:**

A number of new shows are in the hopper. The cooking show will premier. Giddy-up premiered. Trempealeau County Top Tier Teachers will be soon. First teacher features was from Eleva-Strum. Programming is building

13. **End of Year Budget:**

They expect about \$9K in salary savings. They have about \$8K left in other funds. He would like to transfer their \$8K and put it in a non-lapsing fund.

14. **HD Server and Software Update:**

**MOTION:** Fimreite/Engelien made a motion to move the \$8K from accounts to a non-lapsing fund for the purchase of a HD server and software update in 2013. Carried.

Directed John to move the **Motion** through county procedures.

15. **Underwriter Pamphlet -rough draft:**

John shared a draft of the underwriter pamphlet with the committee. After some more review it will be printed and begun to be used to solicit underwriters.

16. **Appreciation Banquet:**

It will be held December 29<sup>th</sup> from 4 to 7 pm at the Dodge Street Grill. He will acknowledge some key volunteers and employees.

17. **Next meeting date** was set for January 24 at 6:00 p.m., in the Trempealeau County Government Center.

18. **MOTION: Adjourn meeting at** 7:07 p.m.  
( Engelien/Low : PASSED).

Patricia Malone, Acting Secretary  
Agriculture and Extension Education Committee