

**MINUTES**  
**Trempealeau County Extension Education and Communication Committee**

Mike Nelson, Chair

1. Meeting called to order by Mike Nelson at 9:05 a.m. in the Trempealeau County Government Center in the Wisconsin Room on February 9, 2012.

2. Notice was posted according to open meeting law requirements.

**Committee members present:**

X George Brandt  
X Robert Duellman  
X Arild Engelién  
X Olin Fimreite  
X Michael Nelson

**Others present:**

     Steve Okonek  
X Cyndy Jacoby  
X Pat Malone  
     Megan Stuessel  
X Al Kulas-TCCTV Old Time Music Volunteer  
X Jami Kabus-Human Resource Director

3. **MOTION: Adopt agenda as printed**  
( Brandt / Engelién : **PASSED.**

4. **MOTION: Adopt minutes of the January 17, 2012, meeting as printed**  
( Engelién / Brandt : **PASSED.**

5. **MOTION: Approve agents' out-of-county travel requests**  
( Fimreite / Brandt : **PASSED. See attached Out of County Travel Request**

6. **UW-Extension Centennial Resolution for 100 years:**

Pat Malone read a resolution commemorating the 100<sup>th</sup> Anniversary of Cooperative Extension a division of the University of Wisconsin-Extension.

Engelién made a **MOTION** seconded by Brandt to approve the 100 year resolution and present it at the Trempealeau County Board Meeting.

7. **Report from 4-H Executive Board:**

Megan Stuessel was not able to be at the meeting so no report was given.

8. **Extension Programming Updates – All Program Areas:**

**Steve** had other obligations so no report was given.

**Pat** has been working on the 100 year anniversary of Cooperative Extension. Wisconsin's first County Extension agent was Ernest Luther who started in Oneida on February 12, 1912. Pat also compiled four sheets about Frac Sand Mining to Zoning, which has excellent details about a new industry in Trempealeau County.

**Megan** could not be at the meeting so no report was given.

**Cyndy** has been busy with parenting education for four parents and financial education for five clients. She gets referrals from Protective Services through the Department of Human Services. She is involved with nutritional education and provides programs to the seven nutrition sites in Trempealeau County. Cyndy also works closely with the Food Pantries in the County and explained the contribution of Second Harvest in reducing Hunger.

9. **Posting of Aq position:**

Cyndy and Pat outlined the procedure for hiring a full time County Agent. This position is supported with funding of 60% from the State and 40% from the County. The money has been set up in the 2012 Budget. The Ag Agent job posting (**see attached**) is sent out by the Wisconsin University Extension to state, local papers and it is on the University Extension website. It is posted for 30 days, screening the applications and the interviews of the candidates are expected to be done in March and April. Employment may begin about June 1<sup>st</sup>.

George Brandt left the meeting at this time.

10. **Review proposal for TCCTV Studio Coordinator:**

Much time was taken with the discussion of the proposed TCCTV Studio Coordinator position. Jami Kabus outlined things that were decided at the last meeting. The position would be a 40 hour week in a non-union. Grade 10 position, the pay rate for the position is:

Salary	\$38,463.15
Benefits (health/retirement)	<u>\$22,900.41</u>
Total	\$61,363.56

Jami pointed out to the committee that the funds needed for the position would be \$41,913.19 because John Kamrowski did not take insurance and will be hired at 70% with a lower pay rate than Michelle Olcott who transferred to the Senior Services. If a Studio Coordinator is hired the five hours per week position for Bobbi Guthrie would be eliminated. Jami reviewed with the committee the TCCTV Studio Coordinator position. A proposal of the challenges, the benefits and information relating to the TCCTV Studio Coordinator position. Olin Fimreite distributed a 10 year tax levy report for the TCCTV, which was compiled by County Clerk, Paul Syverson. The report indicated the tax levy for 2011 and 2012 was 68.626.80per year. The average tax levy for the previous eight years was \$113,200.52 per year. There is no funding for the Studio Coordinator position in the budget. Filling that position would require \$41,913.17 which would bring our 2012 tax levy to \$110,539.99.

11. **Act on TCCTV Studio Coordinator Proposal:**

The Studio Coordinator position needs to be approved by three committees to be authorized. The first will be the personnel/bargaining on February 16<sup>th</sup> at 9:00 a.m.. If approved, next is the Executive/Finance on March 6<sup>th</sup> at 9:00 a.m. and the County Board on March 19<sup>th</sup> at 7:00p.m.

12. **RC&D grant funding denied, where to go from here???:**

Cyndy reported that we were not approved for the Resource Conservation and Development (RC&D) Grant that the Communication Committee applied for.

13. **Recent Programming:**

The TCCTV Studio employees are working on trying to obtain approval for showing old movies where their copy rights are exhausted.

14. **Next meeting date** was set for March 21st at 9:00 a.m., in the Trempealeau County Government Center.

15. **MOTION: Adjourn meeting at 11:45 a.m.**  
( Duellman / Fimreite : **PASSED**).

Olin Fimreite, Secretary  
Agriculture and Extension Education Committee