

MINUTES
Trempealeau County Extension Education and Communication Committee

Mike Nelson, Chair

1. Meeting called to order by Mike Nelson at 9:00 a.m. in the Trempealeau County Government Center in the Packer Room on November 23, 2010.
2. Notice was posted according to open meeting law requirements.

Committee members present:

X George Brandt
X Robert Duellman
X Arild Engelién
X Olin Fimreite
X Michael Nelson

Others present:

X Matt Galewski
X Cyndy Jacoby
X Pat Malone
_____ Megan Stuessel

3. **MOTION: Adopt amended agenda as printed**
(Engelién/Brandt: **PASSED**).
 4. **MOTION: Adopt minutes of the October 27th, 2010, meeting as printed**
(Brandt/Engelién: **PASSED**).
 5. **MOTION: Approve agents' out-of-county travel requests**
(Fimreite/Duellman: **PASSED**).
- See attached Out of County Travel Request.
6. **Report from 4-H Executive Board:** Megan was not present, report next month.
 7. **2010 Extension Budget:** Cyndy reported that the 2010 Budget looks good and appears to be coming in under budget and will be turning some money back. The Committee discussed giving recognition to departments spending less than their budget.
 8. **2011 Budget:** The 2011 Budget was approved by the County Board.
 9. **ANRE Educator Position:** Deb discussed process of filling the ANRE position. The Committee needs to decide and fill the position, determine the salary cap, The State will advertise the position and make selection of top candidates. When it's time the Extension Committee will conduct the final interviews.

Motion: To hire someone to fill the Agricultural Agent position with salary at the current budget.
Brandt/Fimreite: **PASSED**.

Deb discussed alternative for hiring an interim educator, the Interim requires a BA Degree.

Motion: To hire an interim position at 50%.
Brandt/Engelién: **PASSED**.

10. **Discuss and Review UWEX Department Head Duties:** The committee received UWEX Department Head Proposal. The Department Head responsibilities will be shared but Cyndy Jacoby will be the contact person.
11. **TCCTV Studio Management & Oversight:** The Committee and others attending the meeting had a long discussion regarding the management and oversight of TCCTV after January 1, 2011. A discussion was held regarding TCCTV Programming over the computer. Implementation should be carefully coordinated with Tri-County Communications Cooperative, Strum. George Brandt asked Matt to review the duties and job requirements of a TCCTV Director position. A long discussion by all present was held regarding a temporary part-time Director or Coordinator position, which would handle soliciting volunteers, fund raising including grants and general coordination of TCCTV after January 1, 2011. This will be discussed at another meeting.

Motion: To temporarily authorize Cyndy Jacoby, UW Extension to approve repairs, sign vouchers, and to do things that keep the TCCTV functioning. UW Extension will be organizing a Visioning Session in January.
Brandt/Fimreite: **PASSED**
12. **Religious Programming:** La Verne Michalak, Corporation Council supplied a letter in response to Mr. Mike Netland concerning his objection to religious programming with tax dollars.

Motion: To send the letter to Mr. Netland.
Brandt/Engelien: **PASSED.**
13. **2010 TCCTV Budget:** Matt reported on track for the 2010 budget and will likely finish the year below budget.
14. **2011 TCCTV Budget:** The 2011 TCCTV budget minus \$60,657.81 (director's position) was passed by the County Board of Supervisors.
15. **Recent Programming:** Matt discussed new programming (see attachment)
16. **Director's Report:** Matt gave a report on activities during the past month. He said that Riverland Energy Coop increased their underwriting to \$700.00 per year.
17. **Next meeting date** was set for December 20th at 9:00 a.m., in the Trempealeau County Government Center.
18. **MOTION: Adjourn meeting at 12:20 a.m.**
(Brandt/Engelien: PASSED).

Olin Fimreite, Secretary
Agriculture and Extension Education Committee